

# CME Global Repository Services

## Additional User Form

To add additional users to a firm that is already registered for CME Repository Service in production, the Verification Officer should fill out the form below and click the "SUBMIT" button. If you require any assistance, please email [Repositorysupport@cmegroup.com](mailto:Repositorysupport@cmegroup.com).

Entity Name	<b>Please choose the appropriate Production platform(s) that apply</b>
Entity LEI	CME Canadian Trade Repository ("CME CTR")
Verification Officer Name	CME Swap Data Repository ("CME SDR")
Verification Officer Email	

**Verification Officer:** The Verification Officer is given CME Trade Repository Administrator privileges to add or remove System Users. The Verification Officer role itself may be configured for either view only or submission rights. A Registered User may have more than one Verification Officer.

**System Users:** System Users are designated users who are granted access to the Participant User interface. System Users can have either Admin or View Only access. System Users are authorized to access the Participant User Interface by the Verification Officer.

**Admin User:** Admin users can submit transactions via the Participant User Interface. Additionally, the Admin User can view and download reports from the Participant User Interface.

**View Only User:** View Only Users can only view and download reports from the Participant User Interface.

**CME Group login:** CME Group login is a self-managed, secure user profile which contains contact and security information. Login is unique and should not be shared. Each user that wants access to the system should have their own Login. CME requires all system users to create user profiles prior to gaining access to CME applications.

### 1. Verification Officer (optional)

First Name	Last Name	Email	Phone Number
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#### Systems Rights

Admin (Upload/View)	View Only	No Access
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#### CME Group login

First Name	Last Name	Email	Phone Number
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#### Systems Rights

Admin (Upload/View)	View Only	No Access
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#### CME Group login

All personal information provided under this form will be used, distributed, and maintained in accordance with [CME Group's Privacy Policy](#). If completing this form on behalf of another individual, you will ensure that you have the required consent from those individuals to whom the personal information relates, or you satisfy an applicable legal basis for doing so, in compliance with all applicable laws, to enable CME Group to process such personal information.

## 2. System Users

First Name	Last Name	Email	Phone Number
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### Systems Rights

Admin (Upload/View)	View Only
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### CME Group login

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First Name	Last Name	Email	Phone Number
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### Systems Rights

Admin (Upload/View)	View Only
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### CME Group login

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First Name	Last Name	Email	Phone Number
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### Systems Rights

Admin (Upload/View)	View Only
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### CME Group login

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First Name	Last Name	Email	Phone Number
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### Systems Rights

Admin (Upload/View)	View Only
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### CME Group login

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First Name	Last Name	Email	Phone Number
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### Systems Rights

Admin (Upload/View)	View Only
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### CME Group login

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