

# Asset Management CUSIP Acceptability User Manual

2 November 2022



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# Getting Started

CME Asset Management permits firms to enter pledge and withdrawal instructions for collateral and review the status of those transactions online.

There is a new workflow for adding a CUSIP/ISIN and depositing to it:

- [Adding a CUSIP/ISIN](#)
- [Depositing to a CUSIP/ISIN](#)

## What's New

The list below illustrates the updates made to the Asset Management CUSIP Acceptability Help system.

Date	Topic	Description
November 2, 2022	Format	Website and PDF format changes only.
June 22, 2017	All	Aesthetic and layout update
August 4, 2016	All	<ul style="list-style-type: none"><li>• Converted to HTML5 format for online WebHelp.</li><li>• Changed instruction "click" to "select"; accommodates all devices including phone and tablets.</li><li>• Modified login to CME Group Login site.</li></ul>

# Accessing Asset Management

Follow these steps to access Asset Management.

▶ **To access Asset Management:**

1. View the CME Group Login site <https://login.cmegroup.com>.
2. Enter your **CME Group Login ID** and **Password** and select **Log In**.

3. From the CME Group **Post Trade** drop-down menu, select **Asset Mgmt and Banking**.

The Asset Management Firm Selection screen displays.

4. In the Firm Selection screen, the Clearing Organization (**Clrg Org**) defaults to CME. Use the drop-down menu to change the Clearing Organization, if necessary.

5. From the **Firm** box, enter the Firm number.
6. Select **OK**.

The Asset Management main menu displays. [Proceed](#) to add or view a new CUSIP/ISIN.

# Adding or Viewing a New CUSIP/ISIN

Add or view a new CUSIP/ISIN in CME Asset Management.

[Navigate](#) to the Asset Management menu.

► To add a new CUSIP/ISIN:

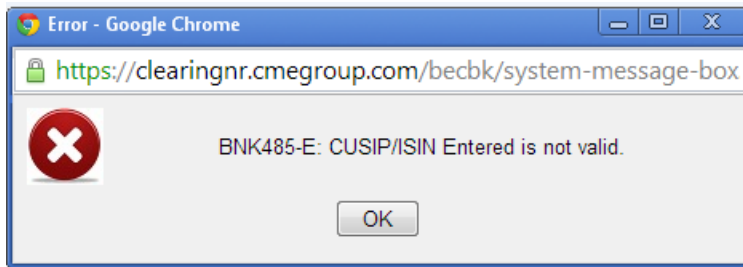
1. From the **Asset Management** main menu, select **New**.

The Asset Type Selection window displays.

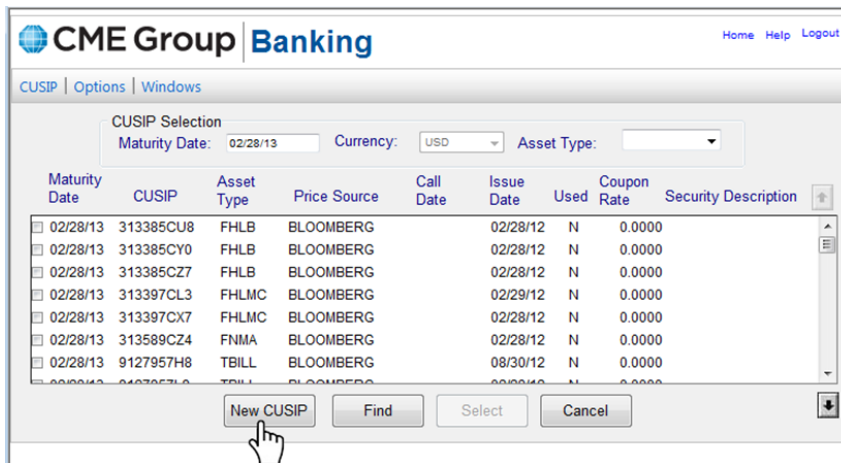
2. Select the **CUSIP** button or the **ISIN** button to add a new CUSIP or ISIN.

The CUSIP/ISIN Transactions screen displays, containing the selected information.

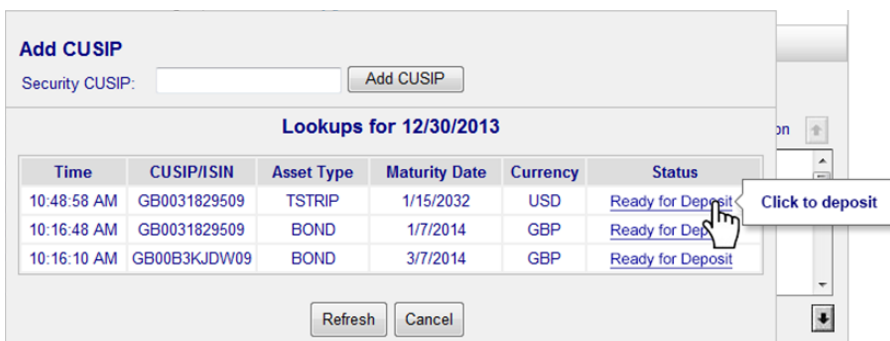
**Note:** If a CUSIP/ISIN is entered manually (instead of selecting the button), and does not exist in the Asset Management System, the following error message appears:



3. Select the **New CUSIP** button or the **New ISIN** button to add a new CUSIP or ISIN.



4. The Add CUSIP/ISIN window appears. Type in the CUSIP/ISIN and select the **Add CUSIP** or **Add ISIN** button.



If you still have questions, please call or email [CME Clearing](#) for more detailed information:

# Depositing to a New CUSIP/ISIN

After adding a new CUSIP/ISIN, make any necessary deposits.

## ▶ To deposit to a new CUSIP/ISIN:

- From the Add CUSIP/ISIN window, view the **Status** in the appropriate column.
  - If the status reads "Ready for Deposit," select the link to deposit.
  - If the status reads "Processing," manually select the **Refresh** button.
  - If the status reads "Rejected," then CME does not accept that particular security. Mouse over the "Rejected" Status to get a reason for the rejection.

**Note:** The request might take up to five minutes to process.

**Add CUSIP**

Security CUSIP:

**Lookups for 12/30/2013**

Time	CUSIP/ISIN	Asset Type	Maturity Date	Currency	Status
10:48:58 AM	GB0031829509	TSTRIP	1/15/2032	USD	<a href="#">Ready for Deposit</a>
10:16:48 AM	GB0031829509	BOND	1/7/2014	GBP	<a href="#">Ready for Deposit</a>
10:16:10 AM	GB00B3KJDW09	BOND	3/7/2014	GBP	<a href="#">Ready for Deposit</a>

The Securities Transaction Maintenance window displays.

**CME Group Asset Management** Home Help Logout

Transactions | Options | Windows

Action: NEW Firm: 600 Security Type: FHLMC Transaction: DEPOSIT

**Account Selection**

Asset Account:  Acct Type:

Origin:  Bus Function:

Currency:

**Transaction**

☐ Pending Transaction

CUSIP:  Par Amount:

ISIN:  Effective/Trade Date:

Coupon Rate:  Call Date:

Maturity Date:  Value/Settlement Date:

- When at the deposit stage, proceed as usual in the Asset Management system.
- If you encounter any errors, mouse over the status to read the error message reason.

If you still have questions, please call or email [CME Clearing Financial](#) for more detailed information: