

## Advisory Notice

Clearing House

10-130

TO: Clearing Member Firms  
Back Office Managers

FROM: Client Management Training Services

SUBJECT: Give-Up Payment System and Exchange Fee System Training

DATE: March 25, 2010

Client Management Training Services will conduct **Give-Up Payment System (GPS)** and **Exchange Fee System (EFS)** training sessions for NYMEX/COMEX clearing member firm personnel on **April 13 and 14, 2010**. The training sessions will be held at NYMEX, One North End Avenue, in the 4th floor Training Center. Two sessions will be offered as follows:

- April 13 - Give-Up Payment System (GPS) 10:30 A.M. and 1:30 P.M.
- April 14 – Exchange Fee System (EFS) 10:30 A.M. and 1:30 P.M.

*Please note that these sessions are being offered as **refresher training only**. There haven't been any changes to the applications since EFS training was conducted in March and the GPS webinar was held on March 9, 2010.*

### **Functionality to be Covered**

#### **GPS:**

- Creating, Editing and Searching for Agreements
- Creating Trade Rules
- Searching for Payment Amounts
- Creating and Searching for Cash Adjustments
- Searching for Notifications
- Submitting and Viewing Reports
- Navigation
- Miscellaneous Items (e.g. Banking Schedule, Contact List, Advanced and Basic Searching and Create Predefined Searches)

#### **EFS:**

- Viewing Trade Detail Information
- Editing a Trade (Change Account Number and Change Trader ID)
- Assigning Accounts to Non-Trade Activity
- Registering New Main Accounts and Trading Accounts
- Searching for Membership Information
- Submitting and Viewing Reports
- Creating and Searching for Adjustments
- Registering Globex® Operator IDs

To register, click on **Registration**, **no later than Wednesday, April 7, due to limited seating.**

For any questions concerning this notice, contact Client Management Training Services at 312-930-4523 or email [cmts@cmegroup.com](mailto:cmts@cmegroup.com). Thank you.