

## **Advisory Notice**

Clearing House

09-316

**TO:** Clearing Member Firms

Chief Financial Officers Back Office Managers

FROM: CME Clearing

SUBJECT: Procedural Change to JPMorgan Custody Security Delivery

**DATE:** July 28, 2009

JPMorgan Chase Bank has made procedural changes in the transfer of securities from CME's securities account to clearing member firms securities account. This change will require each clearing member firm to provide CME with standing withdrawal instructions to deliver free securities to your account.

Please provide us with standing instructions by completing the attached form for delivering securities to your CSEG, NSEG, SECR and CNSEG accounts. This information should include the following:

- Name of firm
- Firm number
- Origin (i.e. CSEG, NSEG, SECR or CNSEG)
- Business function (CLR, SECR and DLVR)
- Asset type
- Standing instructions
- Name of bank securities will be transferred to
- Bank BIC code
- Account number
- Special instructions for example, please state whether securities should be addressed to the attention of a certain individual or department.

Please complete this form in its entirety. Missing or incomplete information may delay processing of your securities. This information will be forwarded to JPMorgan Chase Bank for use in delivering securities to your custody account(s).

If you have any questions, please contact CME Financial Unit Hotline at (312) 207-2594.



FIRM NAME

## **SECURITIES DELIVERY STANDING INSTRUCTIONS**

Please complete the information below in its entirety and fax the form to (312) 930-3187. For further information, please contact CME Financial Unit Hotline at (312) 207-2594.

FIRM #

ORIGIN

**BUSINESS FUNCTION** 

|                             |                       | (CS           | SEG,NSEG,CNSEG<br>SECR) | , (C           | (CLR, SECR, DLVR)       |  |
|-----------------------------|-----------------------|---------------|-------------------------|----------------|-------------------------|--|
|                             |                       |               |                         |                |                         |  |
| ASSET TYPE:                 |                       |               |                         |                | . <u></u>               |  |
| (TBILL, TNOTE, TBOND, FNMA, | ETC.)                 |               |                         |                |                         |  |
| STANDING<br>INSTRUCTIONS    | BANK NAME             | BAN<br>BIC CO |                         | COUNT<br>JMBER | SPECIAL<br>INSTRUCTIONS |  |
|                             |                       |               |                         |                |                         |  |
|                             |                       |               |                         |                |                         |  |
|                             |                       |               |                         |                |                         |  |
|                             |                       |               |                         |                |                         |  |
|                             |                       |               |                         |                |                         |  |
| Clearing Member Firm Na     | me and Title (Print): |               |                         |                |                         |  |
| Clearing Member Firm Au     | thorized Signature:   |               |                         |                |                         |  |
| Clearing Member Firm Te     | lephone #:            |               |                         |                |                         |  |

\*\*NOTE: PLEASE USE ONE FORM PER ORIGIN AND BUSINESS FUNCTION