

IMPORTANT MEMORANDUM

TO: Clearing Member Firms
Chief Financial Officers
Back Office Managers

FROM: CME Group Clearing

SUBJECT: Enterprise Reporting Portal (EREP) –**EREP Upgrade**

Please be advised some recent upgrades have been completed within EREP. An implementation schedule by environment is listed below as well as a summary overview of the changes.

Conversion Timeline

- **New Release**-Wednesday, October 19th at End of Day
- **Production**-Friday, December 2nd at End of Day

Change Summary

- New and improved look and feel which is mobile friendly and easier to use
- Requires use of a CME Group [supported browser](#) previously communicated with [Clearing House Advisory 16-317](#)
 - In order to ensure continuity after the upgrade, if your browser is not fully compliant you will be able to revert to the older version of EREP until **Saturday, January 7th**
 - At that time, all users will be required to use a [supported browser](#) to ensure proper functionality of EREP
- **New Report List** screen will allow you to review details about reports currently available including information such as Report Names, Formats, Days Available, and Last Load Time
- **Show Only Reports With Data** checkbox in Report Search screen has been removed and will default search to only show reports with data
 - If you need to determine if a report is available but there is no data available for your firm, you can reference the new **Report List** Screen to find the Last Load Time
- The user login default landing page will now direct to the **Report Search** page
- The **Homepage** with report news, updates, contact information and availability is still available by selecting Homepage from the top navigation menu

Firm Access

- Firms that don't currently have access to EREP in either New Release or Production can request access by completing the [Member Firm Online System Access Request Form](#).

For questions or further information: please contact our CME Clearing Client Services Team at 312.207.2525 or 312.338.7112. Alternatively, the team can be reached via email at ccs@cmegroup.com or onboarding_clearing@cmegroup.com