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|--|--|--|--|--|
| Request Type   | Add<br>(new Access) <input type="checkbox"/> | Change<br>(adding additional system access) <input type="checkbox"/> | Delete<br>(removing access) <input type="checkbox"/> | Resume<br>(forgotten, lost, revoked access) <input type="checkbox"/> |
| Existing User - ID: _____ (Must be filled in if request type is Change, Delete, or Resume) |  |  |  |  |

### Clearing Member Firm Information

Firm#: \_\_\_\_\_ Firm Name: \_\_\_\_\_

### End User Information

Username: \_\_\_\_\_ Business Phone: ( ) \_\_\_\_\_  
(First, Middle Initial, Last)

Firm Address: \_\_\_\_\_

User Email Address: \_\_\_\_\_ City: \_\_\_\_\_

IN ORDER TO PROCESS PASSWORD RESETS OVER THE PHONE YOU WILL NEED TO PROVIDE AN ANSWER TO ONE OF THE FOLLOWING QUESTIONS BELOW:

Birth Place? \_\_\_\_\_

Date of Birth (MM/DD/YYYY)? \_\_\_\_\_

Name of school? \_\_\_\_\_

### Approved Signer Information

Authorizing Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_ -- \_\_\_\_\_

|   |  |
|---|--|
| <b>EASE Team</b><br>20 S. Wacker Drive<br>Chicago, IL 60606 | <b>Fax:</b><br><b>+ 1 312 604 9450</b> |
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\* DIRECT SECURITY ACCESS INQUIRIES TO THE FIRM SUPPORT GROUP AT +1 312 930 3444 Opt. # 2  
 \* PLEASE ALLOW A MINIMUM OF 48 HOURS FOR PROCESSING YOUR SECURITY REQUEST.



### Exchanges User Needs Access To:

Exchanges: CME \_\_\_ CBT \_\_\_ NYMEX \_\_\_ COMEX \_\_\_ DME \_\_\_ ERIS \_\_\_ KCB \_\_\_

Firm #'s: \_\_\_\_\_

### Environments Needed:

Production \_\_\_ New Release \_\_\_ Certification \_\_\_

### REQUESTED SYSTEM

Please identify below the Online System you wish to access

| System                       | Update Access | Read-Only Access |
|------------------------------|---------------|------------------|
| Front End Clearing (FEC)     |               |                  |
| FEC+                         |               |                  |
| Deliveries                   |               |                  |
| Depository Deliveries        |               | N/A              |
| EREP - Operations Reports    | N/A           |                  |
| EREP - Risk Reports          | N/A           |                  |
| EREP - Financial Reports     | N/A           |                  |
| EREP - Delivery Reports      | N/A           |                  |
| Broker Payment System (BPS)  |               |                  |
| Give-Up Payment System (GPS) |               |                  |
| Fee System Portal            |               |                  |
| Positions                    |               |                  |
| Asset Management             |               |                  |
| Settlements Firm             |               | N/A              |

Special Instructions: \_\_\_\_\_

|   |  |
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