

## Advisory Notice

Clearing House

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11-158

To: Clearing Firm Portal users

May 2, 2011

From: CME Clearing

Re: CME Group Portal Site Maintenance May 6-7, 2011

In our ongoing effort to enhance user access to the CME Group portal site: <http://connect.cmegroup.com>, we will be performing scheduled maintenance this **Friday, May 6, 2011 beginning at 10:00 pm CST.**

As a result, all back office clearing staff that utilize the portal, must complete their processing before 10:00 pm CST. This includes the following on-line applications:

- FEC and FEC Plus
- Clearing 21 Applications
- Clearing 21 Release II
- Exchange Fee System
- Document Direct
- EREP
- Positions
- Member Reporting System
- BPS and GPS
- Firm Contact System
- Deliveries Plus
- CBOT Large Trader

The portal will be back in service on Saturday, May 7<sup>th</sup> at 9:00 am CST. Firms are invited to test the Portal between 9:00 am and 10:00 am Chicago time, by logging into:

- <http://connect.cmegroup.com>.
- Access Front End Clearing and Positions at the same time.
- Select trade date Monday, May 9, 2011.
- Enter transactions and adjustments per normal (please note any data entered on Saturday will be purged from clearing).
- For those who are on the NYMEX trading floor, brokers and clerks are encouraged to access the applications from their own PCs or laptops.

- Please report any issues to CME Clearing Services at (312) 207-2525.

If you have any questions about this planned maintenance, please contact CCS at (312) 207-2525 or via email to [ccs@cmegroup.com](mailto:ccs@cmegroup.com)