

# CME Group Member Newsletter

May 2009

Since the CME Group/NYMEX merger in August 2008, we have been working to implement an integration plan that will ensure a seamless experience for all customers. As members, lessees and customers who trade on our trading floors, we want to keep you up-to-date on the latest integration news. Please look for a monthly update from the Trading Operations team – distributed in this newsletter and also available on [www.cmegroup.com/integration](http://www.cmegroup.com/integration).

## NYMEX/COMEX TRADING FLOOR MIGRATION DATES

We would like to remind you of the following timeline for integrating our trading floors:

NYMEX PRODUCTS MOCK TRADING SESSIONS & MIGRATIONS		
Product	Mock Trading Sessions	Migration Date
Platinum & Palladium	Completed	5/18

COMEX PRODUCTS MOCK TRADING SESSIONS & MIGRATIONS		
Product	Mock Trading Sessions	Migration Date
Gold & Silver Futures	5/6	5/18
Gold & Silver Options	Completed	5/18
Copper Futures & Options	Completed	5/18

We are committed to ensuring a seamless transition for you and thank you in advance for your patience and support. Please contact Sean Keating at 212.299.2135, Rob Stasi at 212.299.2067 or Liz Freeman at 212.299.2057, if you have any questions regarding the migration schedule.

## Gold, Silver, Copper, Platinum and Palladium Move Instructions

Trading Floor Support staff will be coordinating moves during the weekend of the migration. The move will take place Friday, May 15 through Sunday, May 17. The floor population also will be required to check all booth configurations as well as telecommunications (i.e. phones, wireless headsets and telex connectivity) during the Sunday of the move weekend. Boxes and carts will be available starting on the Friday of the move weekend. Dumpsters will be provided on the trading floor to dispose of anything no longer needed.

For questions regarding the process, please contact Adrianna Salzer at 212.299.2277 or Eileen Keilty at 312.341.3118.



## Booth Space Guidelines

Please note that CME Group periodically will review the utilization of these booths and may ask you to relinquish these booths if they are not being actively utilized.

### 1. New booth requests and/or relocation

To request an additional booth, or to relocate or modify your existing booth, please call Adrianna Salzer at 212.299.2277 or Anna Singh at 212.299.2272.

- For LAN connections (electrical work orders) extended to the new booth or to relocate LAN connections, please contact the Telecommunications Help Desk at 212.299.2970. Note that only booth owners can submit electrical work orders.
- For booth modifications (carpentry) and additional components, please contact Adrianna Salzer at 212.299.2277 or Anna Singh at 212.299.2272. The cost for additional booth components and labor will be incurred by the booth owner. Please request an estimate of the work at the time of placing the order. Note that only booth owners can submit carpentry work orders.
- Contact the Telecommunications Help Desk at 212.299.2970 for any new fax lines, modem lines, single line phone installations/changes, phone relocations, guest internet connections, or IBS connections to your back office.

### 2. Relinquishing a booth

To relinquish a booth call Adrianna Salzer at 212.299.2277 or Anna Singh at 212.299.2272. You will continue to be charged for the booth until a relinquish request is processed.

- The booth owner will incur any cost related to restore the booth to its standard configuration. All LAN disconnects and carpentry work orders will be completed on the scheduled date of the booth disconnect stated in the confirmation letter sent to the member.
- Contact the Telecommunications Department at 212 .299.2970 to disconnect any phones.

### 3. Items Prohibited In the Booth

- Use of routers, hubs, wireless access point, power strips, fans and portable heaters are strictly prohibited.
- Booth to booth connections are prohibited, separate connections must be ordered for each individual workstation.
- The area below each booth is not to be used as storage due to fire codes.