

TO: Clearing Member Firms; Back Office Managers
FROM: CME Clearing
ADVISORY #: 16-236
SUBJECT: **Introducing User Administration for Clearing**
DATE: June 20, 2016

In the summer of 2016, Clearing Member Firm entitlements management for CME Clearing applications will move to the new User Administration functionality in the CME Customer Center.

Benefits of User Administration include:

- Allow Clearing Member Firms a single interface to manage their own Clearing system access.
- Mitigate risk by having direct control over entitlement management.
- Reduction in processing time to entitle employees for applications
- Ability to manage Clearing system access 24 hours/7 days a week.
- Alerts for self-service requests, access and entitlements status updates, and other important notifications from the Communication Center.

To obtain more information about User Administration and its benefits, please see the [CME Customer Services Guide](#).

Any clearing firm interested in using User Administration functionality must contact Global Account Management to complete the CME Customer Center Self-Service Agreement.

In addition, CME Clearing will also offer the User Administration functionality in our New Release environment for those Clearing Member Firms that wish to test the application ahead of use in Production. Please be advised the Self-Service Agreement must be completed prior to testing in New Release.

Beginning, Monday July 11, 2016, Deliveries Plus and Positions will be available for self-service in User Administration. Future notifications will be sent when this service will be available in New Release for testing and when other Clearing Applications will become available for Self-Service Administration.

For questions regarding Self-Service set up, please contact globalaccountmanagement@cmegroup.com or EASE at EASEAtYourService@cmegroup.com.

For questions on Deliveries Plus, please contact the Clearing Deliveries at 312-930-3172 or clearinghousedelivteam@cmegroup.com.