

Large Trader Reportable Positions User Guide

Nov 2010

Global Operations Education

Large Trader Reportable Positions

About Large Trader Reportable Positions

The Large Trader Reportable Positions application is used to view, add, update or delete a firm's reportable positions for the last two days submitted. This application also allows the user to correct their error positions for the last two days submitted.

Accessing the Large Trader Reportable Positions Application

- o Begin by logging into CME Connect at <http://connect.cme.com>.
- o On the CME Connect page, click on the Large Tader Reportable Positions icon.
- o Log into the Large Trader Reportable Positions Application by entering your existing **CME Connect ID** and **Password**. This will take you to the Positions Summary Report page.

CME Group
A CME / Chicago Board of Trade Company

Large Trader Reportable Positions Login

User Id

Password

[Forgot your password?](#)
Please contact Customer Support at 312-930-3444.
© 2007 Chicago Mercantile Exchange.

Version 4.0 of LTRP Enhancements included the integration of CBT/CME Positions.
Version: 4.0
Last Update: 2008-01-18

Menu

From the menu, you can click on the following hyperlinks:

Maintenance: Click here to access the Large Trader Positions Screen or the Positions Error Correction Screen.

Reports: Click here to access the Position Summary Report Screen.

Logout: Click here to exit the application.

| | | |
|-----------------------------|-------------------------|------------------------|
| Maintenance | Reports | Logout |
|-----------------------------|-------------------------|------------------------|

Large Trader Reportable Positions

Creating a Position Summary Report

Position Summary Report

| | | | | |
|------|-------------------|------------|--------------|-----------------------------|
| Exch | Firm ID | Rpt. Date | Account Type | Report Type |
| CBT | --Select a firm-- | --Select-- | --Select-- | --Select a Report to View-- |

To create a Position Summary Report, complete the following steps:

1. Using the menu bar, go to Reports->Position Summary Report (this is the default screen when you login).
2. Select the 'Exchange.' For existing CBOT users, this field will default to CBT. For CME users, this field will default to 'CME'. If you are a user of both CBOT and CME products, then you will be able to select either exchange from the drop down list.
3. Select the 'Firm ID' from the drop-down list.
4. Select the 'Report Date' from the drop-down list. You can obtain reports for a maximum of the last two trade dates.
5. Select the 'Account Type' from the drop-down list. You can choose from the following options:
 - o All Accounts
 - o All Principle Accounts (Also known as accounts carried through the omnibus account)
 - o All Non-Principle Accounts (Non-Omnibus Account)
6. Select the 'Report Type' from the drop down list. You can select from either one of the options below:
 - o Loaded v.s. Errors. After a firm sends in their positions, this report will display successful positions as well as error positions.
 - o Last Rpt. Dt. This creates a report with the last date that the firm loaded their positions.
7. Click on the Excel icon to open the Excel file or save it to your desktop.

Adding a Reportable Position

Position Maintenance

Reportable Positions Search Criteria

| | | | | | |
|------|-------------------|------------|--------------|---------------------|-------------------|
| Exch | Firm ID | Rpt. Date | Rpt. Account | Commodity Filter | Contract Date |
| CBT | --Select a firm-- | --Select-- | --Select-- | --All Commodities-- | --All Contracts-- |

Search Results (No positions found for given search criteria.) Click an item to populate the reportable position maintenance section.

| Rpt. Account | Cmod | Contract | F/C/P | Strike | Long | Short | Exc. Style | UCmod | UDate |
|--------------|------|----------|-------|--------|------|-------|------------|-------|-------|
| | | | | | | | | | |

Reportable Position Maintenance

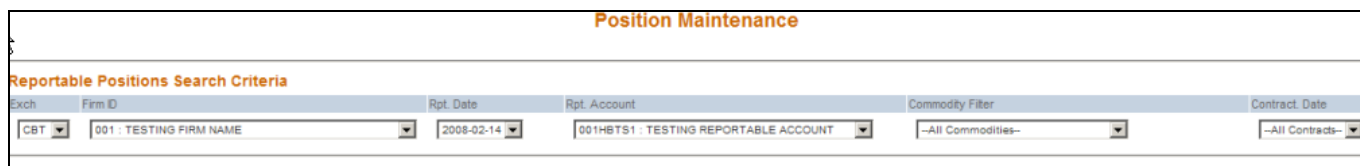
| | | | | | |
|--------------|-----|--------------|-------|--------|-----|
| Rpt. Account | N/A | F/C/P | N/A | U Date | N/A |
| Cmod | N/A | Strike | N/A | | |
| Contract | N/A | Long / Short | 0 / 0 | | |

Add
Update
Delete

Large Trader Reportable Positions

To add a Reportable Position, complete the following steps:

1. Using the menu bar, go to Maintenance-> Large Trader Positions. This will bring up the Position Maintenance Screen.



The screenshot shows the 'Position Maintenance' interface. At the top, it says 'Position Maintenance' in orange. Below that is a section titled 'Reportable Positions Search Criteria'. This section contains a table with five columns: 'Exch', 'Firm ID', 'Rpt. Date', 'Rpt. Account', 'Commodity Filter', and 'Contract. Date'. Each column has a dropdown menu. The values in the dropdowns are: 'CBT', '001: TESTING FIRM NAME', '2008-02-14', '001HBTS1: TESTING REPORTABLE ACCOUNT', '--All Commodities--', and '--All Contracts--'.

2. Search for the reportable position using the Reportable Position Search Criteria.
3. Select the reportable position that you want to add, update or delete.
4. Scroll down to the Reportable Position Maintenance Section at the bottom of your screen.
5. Add the following attributes
 - o Reportable Account
 - o Cmod
 - o Contract
 - o F/C/P
 - o Strike
 - o Long / Short
 - o U Date
6. Click on the 'Add' button.
7. A message stating "Add Success" will be displayed in blue font if the addition was successful.

Updating a Reportable Position

To update a Reportable Position, complete the following steps:

1. Search for the reportable position using the Reportable Position Search Criteria.
2. Select the reportable position that you want to update.
3. Scroll down to the Reportable Position Maintenance Section at the bottom of your screen.
4. You may change any of the following attributes
 - o Long / Short
 - o U Date
5. Click on the 'Update' button.
6. A message stating "Update Success" will be displayed in blue font if the change was successful.

Large Trader Reportable Positions

Deleting a Reportable Position

1. Search for your Reportable Position
2. Select the Reportable Position that you want to delete by clicking on the select link it in the search results table. The Reportable Position will be highlighted and will also appear under the Reportable Positions Maintenance bar.
3. Click on the Delete button.
4. A message box will appear asking you to confirm your request to delete the Reportable Position.
5. Click on OK.
6. A message will be displayed in red font confirmation the deletion was successful.

To Update or Delete your Error Positions

Positions Error Correction

Positions Error Correction Search Criteria

Exch: CBT | Firm ID: --Select a firm-- | Rpt. Date: --Select-- | Rpt. Account: --Select-- | Commodity Filter: --All Commodity--

Search Results (No positions found for given search criteria.) Click an item to populate the position error correction section.

| Firm Id | Rpt. Account | Cmod | Contract | F.C.P | Strike | Long | Short | Error Description | UDate | Sending Firm Id |
|---------|--------------|------|----------|-------|--------|------|-------|-------------------|-------|-----------------|
|---------|--------------|------|----------|-------|--------|------|-------|-------------------|-------|-----------------|

Positions Error Correction

Exch: CBT | Firm ID: N/A | Rpt. Account: Enter Account | Cmod: | Contract: | F.C.P: N/A | Strike: N/A | Long / Short: 0 / 0 | U Date: | Update | Delete

1. Using the menu bar, go to Maintenance-> Position Error Correction. This will bring up the Position Error Correction Screen.
2. Search for the reportable position using the Positions Error Correction Search Criteria.
3. Select the reportable position that you want to update or delete by clicking on the 'Select' link.
4. Update the editable fields.
5. Click on the Update button.

Note: If you want to delete an error position, select it and click on the delete button.

Large Trader Reportable Positions

Support

If you require assistance, please contact the Customer Support Group at (312)930-3444.

Glossary

Omnibus account: This is an account of an originating FCM carried by a clearing FCM that combines the transactions of two or more accounts of the originating FCM in the name of the originating FCM rather than designating the accounts separately. The identify of the individual accounts may or may not be elected to be disclosed to the carrying broker.

Large Trader Reportable Positions

20 South Wacker Drive
Chicago, Illinois 60606-7499
Tel: 1 312 930 1000
Fax: 1 312 466 4410
E-mail: info@cmegroup.com

Futures trading is not suitable for all investors, and involves the risk of loss. Futures are a leveraged investment, and because only a percentage of a contract's value is required to trade, it is possible to lose more than the amount of money deposited for a futures position. Therefore, traders should only use funds that they can afford to lose without affecting their lifestyles. And only a portion of those funds should be devoted to any one trade because they cannot expect to profit on every trade.

The Globe Logo, CME®, Chicago Mercantile Exchange®, and Globex® are trademarks of Chicago Mercantile Exchange Inc. CBOT® and the Chicago Board of Trade® are trademarks of the Board of Trade of the City of Chicago. NYMEX, New York Mercantile Exchange, and ClearPort are trademarks of New York Mercantile Exchange, Inc. COMEX is a trademark of Commodity Exchange, Inc. CME Group is a trademark of CME Group Inc. All other trademarks are the property of their respective owners.

The information within this presentation has been compiled by CME Group for general purposes only. CME Group assumes no responsibility for any errors or omissions. Although every attempt has been made to ensure the accuracy of the information within this presentation, CME Group assumes no responsibility for any errors or omissions. Additionally, all examples in this presentation are hypothetical situations, used for explanation purposes only, and should not be considered investment advice or the results of actual market experience.

All matters pertaining to rules and specifications herein are made subject to and are superseded by official CME, CBOT, NYMEX and CME Group rules. Current rules should be consulted in all cases concerning contract specifications.

Copyright © 2010 CME Group. All rights reserved.